

St. Tammany Levee, Drainage, and Conservation District Board Meeting

Wednesday, May 20, 2015 - 6:00 pm

Towers Building-Fifth Floor-Slidell, Louisiana

- I. Rykert Toledano, Interim Chairman, called the meeting to order at 6:00 pm.
- II. Roll call by Beth Warren, STP CAO Office. Present: Faust, Fitzpatrick, DiFranco, Toledano, Sandoz, Hutchison, Phillippi, McGovern. Absent: LaSalle.
- III. Motion to approve April 15, 2015 minutes made by Hutchison, seconded by Sandoz. Unanimously approved.
- IV. Discussion of proposed annual operating budget prepared by prepared by Budget Work Group (Hutchison, DiFranco, Sandoz). A suggestion was made to add \$200,000 for Goal 1 fulfillment to the \$59,565 operating budget presented by the Budget Work Group. McGovern moved to adopt the proposed working budget as amended and subject to funding. Seconded by Phillippi. Unanimously approved.
- V. Discussion of goals and strategic planning. McGovern moved to adopt Goal 1-Draft 2 as amended, seconded by Faust. Unanimously approved.
- VI. Discussion of STLDCD identification badges for Board members requested by McGovern. CAO Gina Campo indicated the Parish will look into providing badges to the Board members.
- VII. Report by Fitzpatrick, Hutchison, and McGovern on the Bayou Bonfouca marsh tour held on May 6, 2015 and discussion of the Christmas tree project in the marsh. CAO Campo suggested that the STLDCD become a partner in this project.

- VIII. Discussion of CEA between the Parish and STLDCD which states that the Parish may provide grant funds and other administrative support to STLDCD. Sandoz moved to adopt, seconded by Hutchison. Unanimously approved.
- IX. Discussion of Coastal Louisiana Levee Consortium 2015 Report. Fitzpatrick and the Technical Research Committee will provide comments to the Board at the June meeting.
- X. Discussion of Library Research. Toledano requested that Faust head a work group in conjunction with the Community Outreach Committee.
- XI. Discussion of the Senate confirmation of STLDCD Board members which is scheduled for June 11, 2015.
- XII. Motion to adjourn made by McGovern, seconded by Sandoz. Unanimously approved.
- Meeting adjourned at 8:00 p.m.

RESOLUTION

WHEREAS, the St. Tammany Levee, Drainage, and Conservation District (STLDLDCD) has recently been organized and has undertaken the mission statement as defined in its by-laws.

WHEREAS, in order to accomplish the same there is a need for reasonable and appropriate funding for all related endeavors.

WHEREAS, presently St. Tammany Parish is in the process of obtaining a grant from entities who have authority over same which funds could be made available as a funding source for the St. Tammany Parish Levee, Drainage and Conservation District (STLDLDCD).

WHEREAS, it is the intent of the St. Tammany Parish Levee, Drainage and Conservation District (STLDLDCD) to enter into a Cooperative Endeavor Agreement with the Parish upon approval of the hereinabove referred to funding source and/or a general budgetary allocation or other available grant funding.

BE IT RESOLVED that the St. Tammany Parish Levee, Drainage and Conservation District (STLDLDCD) affirms that it will at the appropriate time enter into a Cooperative Endeavor Agreement with St. Tammany Parish to provide funding to the commission for purposes of legal engineering, administrative and logistical support including adequate physical facilities, such agreement to include the necessary terms and conditions as deemed reasonable by this commission and St. Tammany Parish, pursuant to the initial annual budget to be adopted by this commission prior to the execution of any such agreement.

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

Slidell, Louisiana this 20th day of May, 2015.

MOVED FOR ADOPTION BY Mr. Sandoz, SECONDED BY Mr. Hutchinson

YEAS: Henry I. DiFranco, Jr., John Faust, Kort T. Hutchinson, Sr., Daniel A. McGovern, IV, Patrick J. Fitzpatrick, Stephen W. Phillippi, Louis A. Sandoz, III

NAYS: 0

ABSTAIN: 0

ABSENT: Shelby LaSalle

ATTEST:


Rykert O. Toledano, Jr., Chairman

St Tammany Levee Board / Annual Operating Budget - 2015

Line Item Number	Budget Line Item / Cost Account	Cost Sub-Account	June												Annual Totals					
			Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Actual	Variance				
1	Travel & Lodging - Seminars, etc.	Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
2	Board Vehicle Expense	Repair & Maint																		
3		Insurance - Liability																		
4		Insurance - ROL																		
5		Insurance Comp																		
6	Professional Fees	Consulting - Misc Support	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
7		Legal																		
8		Accounting																		
9		Administrative - Contracted																		
10	Board Participation - Per Mtg	"Per Diem"	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
11	Office Supplies		\$ 2,000	\$ 3,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
12	Printing / Reproduction		\$ 125	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25
13	Banking Fees		\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
14	Telecommunications	Internet / Voice	\$ 300	\$ 1,500	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
15	Web Site	Hosting / Maint	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
16	Board Insurance	Errors & Omissions / Liability		\$ 16,500																
17	Insurance - Misc	Office Equipment																		
18		Brd Mem Vehicle																		
19	Admin Staff	Salaries																		
20		Labor Burden																		
21	Office Space	Lease Expense	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
22		Utilities	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
23		Janitorial	\$ 100	\$ 100	\$ 100	\$ 100	\$ 2,250	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
24	Subscriptions and Publications				\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
25	Goal One Fulfillment / Professional Services					\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
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Monthly Totals			\$ 4,025	\$ 23,400	\$ 5,900	\$ 8,490	\$ 204,400	\$ 6,110	\$ 7,240	\$ 259,565	\$ -	\$ 259,565	\$ -	\$ 259,565						

G01 - Goal 01

Current Threat, Project and Requirements Compilation / Project Endorsements and Support

5/20/15

- **Based upon the STLDCD's**
 1. **Comprehensive, holistic assessment of the all flooding and conservation threats, that impact the St. Tammany Parish Coastal Zone, and**
 2. **Its comprehensive inventory and structured compilation of**
 - **All active and planned projects and attendant costs, and**
 - **Unfulfilled requirements for drainage and flood protection, within the St. Tammany Coastal Zone, including those sponsored by municipalities and the Parish,**

And

3. **Its analysis of how the identified projects and unfulfilled needs (identified above) do, or do not, address the identified threats**

The STLDCD, within six months, beginning 6/1/15, will have created and published its recommendations for Coastal Zone projects to be supported, or initiated, as well as the STLDCD'S proposed support levels, actions and roles for these projects.

- **The purpose and objectives of this compilation and project endorsements are to:**
 1. **Identify opportunities for the STLDCD to contribute to the success of qualified projects;**
 2. **Develop a holistic understanding of the overall purpose and scope of these efforts, particularly as they relate to the achievement and fulfillment of the STLDCD's Mission and Vision ; as well as,**
 3. **Facilitate the STLDCD's understanding of the individual and overall costs of these efforts, and any projected funding shortfalls, which the STLDCD could potentially assist with narrowing or resolving.**
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G01.S01 - Strategy 01 / Goal 01

Consulting Engagement Approach

- *The STLDCD will consider engaging a qualified consulting and engineering firm to accomplish this compilation, functioning under the auspices, control, and direction of the STLDCD Board.*

 - *The STLDCD will appoint a work group to assume the responsibility of creating, for Board approval, the appropriate scope of work and process to accomplish this project compilation and requirements generation engagement, and provide the necessary coordination and permissions required from the Parish and the municipalities concerned.*
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G01.S02 - Strategy 02 / Goal 01

Self-Directed, STLDCD Augmentation and Oversight

- *The STLDCD will appoint a work group to assume the responsibility of creating the appropriate scope of work and process to accomplish this project compilation and requirements generation effort, including the apportionment of scope between the STLDCD and all outside assistance.*
 - *In addition, and in conjunction with Parish resources and volunteered municipal subject matter experts (SMEs), the Board will appoint a work group to*
 1. *manage the overall effort,*
 2. *accomplish apportioned internal scope efforts,*
 3. *provide the necessary coordination and permissions required from the Parish and the municipalities concerned, and*
 4. *be responsible for the formulation and publication of a report containing findings, conclusions and recommendations.*
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