

St. Tammany Levee, Drainage, and Conservation District Board Meeting

Wednesday, September 21, 2016 6:00 pm

Towers Building - Slidell, Louisiana

- I. Henry DiFranco, Chairman, called the meeting to order at 6:00 pm. Moment of silent prayer and Pledge of Allegiance.
- II. Roll call by Beth Warren, STP Project Analyst. Present: Hutchison, DiFranco, McGovern, Ingram-Hunter, Costanza, McHugh. Absent: Phillippi, Faust, LaSalle.
- III. Motion to approve August 17, 2016 minutes made by McGovern, seconded by Hutchison. Unanimously approved, three absent. **Motion passed.**
- IV. Status of approval of consulting engineer pool (DiFranco). Approved lists for 5 different categories (Drainage Master Planning; Levees/Floodwalls; Environmental Services; Wetland Protection; and Shoreline/Coastal Protection). These firms are approved for future work by STLDCD for a period of 2 years. Motion to adopt the 5 lists made by Hutchison, second by McGovern. Unanimously approved, three absent. **Motion passed.** Motion to establish 2 year period for approved list by Hutchison, second by McHugh. Unanimously approved three absent. **Motion passed.**
- V. Status of approval of short list of firms to represent STLDCD as consulting engineer at meetings, to develop projects, etc. (DiFranco). Short list of 4 firms: BKI; BCG; DDG, and Linfield, Hunter, Junius. Motion to approve the short list of 4 firms made by McGovern, second by McHugh. Unanimously approved, three absent. **Motion passed.** Firms will make presentations to the full Board at a regularly scheduled meeting.

- VI. Discussion of status of insurance coverage (DiFranco). DiFranco will get an insurance coverage proposal by next meeting, the Board already has a proposal from Willis.
- VII. Discussion of STLDCD legal representation (DiFranco). Two attorneys gave presentations of their qualifications to the Board, Patrick Berrigan and Ed Rapier.
- VIII. Discussion of policy for expenditure of funds (DiFranco). Request needs to be brought before the full Board. Procedure will be established by Executive Committee to receive and approve requests for expenditures.
- IX. Approval of STLDCD 2017 budget (Hutchison). Motion to approve budget made by McGovern, seconded by McHugh. Unanimously approved, three absent. **Motion passed.**
- X. Discussion of signature authority (Hutchison). Suggestion to require two signatures on checks over a certain amount. Hutchison will meet with the bank and bring suggestions back to the Executive Committee. Suggestion from the public was made to have 3 people authorized to sign in case others are unavailable.
- XI. Discussion of creation of website and email addresses (Costanza). Costanza would like to move the STLDCD from the Parish website (stp.gov.org) to the STLDCD's own domain.
- XII. Discussion of October 19, 2016 regular Board meeting scheduled for Koop Drive in Mandeville. DiFranco informed the Board that Koop Dr. is unavailable. Motion to hold October 19 meeting in Slidell made by McGovern, seconded by Hutchison. Unanimously approved, three absent. **Motion passed.**
- XIII. Update on joint project with CPRA, STP, and STLDCD (DiFranco). Meeting scheduled for September 29, 2016 in Baton Rouge, STLDCD Executive Committee will attend. McHugh will be out of the country, McGovern was invited to attend in his place.

- XIV. McGovern moved to go into executive session, second by McHugh. Unanimously approved, three absent. **Motion passed.**
- XV. Motion to return to regular meeting made by McGovern, seconded by McHugh. Unanimously approved, three absent. Motion to retain Patrick Berrigan as STLDCD attorney made by McGovern, seconded by Ingram-Hunter. Unanimously approved, three absent. **Motion passed.**
- XVI. Motion to adjourn made by McGovern, seconded by Ingram-Hunter. Unanimously approved, three absent. **Motion passed.** Meeting adjourned at 6:55 pm.